

Summary						
	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>	<u>Combined Status</u>	<u>% of Total Assignments</u>
Complete	4	50.0%	5	62.5%	Complete	12.5%
About to Elapse	0	0.0%	0	0.0%	Incomplete	87.5%
Incomplete	3	37.5%	3	37.5%	<b>Total Assignments</b>	<b>8</b>
Elapsed	0	0.0%	0	0.0%	<b>Total Unique Employees</b>	<b>2</b>
Revised	1	12.5%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>
<b>Total Assignments</b>	<b>8</b>	<b>100.0%</b>	<b>8</b>	<b>100.0%</b>		

Organized by Organization

(Organization Unit Name)	<u>Knowledge</u>		<u>Capability</u>		<u>Task Status</u>		
	Date	Status	Date	Status	Date	Elapse	Status
Smith, Jane							
<b>Process Set Name\Process Set Name\Process Name (Company Policies)</b>							
<b>Process Set Name\Process Set Name\Process Name (Company Policies)\Sub Process Name (First Aid)</b>							
Task Name (Comply with Standard First Aid)	---	I	7/6/2007	C	7/6/2007	---	Incomplete
Task Name (Comply with Advanced First Aid)	7/6/2007	C	---	I	7/6/2007	---	Incomplete
<b>Process Set Name\Process Set Name\Process Name (Company Policies)\Sub Process Name (Interpersonal Skills)</b>							
Task Name (Conduct a Meeting)	7/26/2007	C	7/26/2007	C	7/26/2007	---	Complete
Task Name (Interact with Co-Workers)	7/26/2007	R	7/26/2007	C	7/26/2007	---	Incomplete

Process Summary - Process Set Name\Process Set Name\Process Name (Company Policies)						
	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>	<u>Combined Status</u>	<u>% of Total Assignments</u>
Complete	2	50.0%	3	75.0%	Complete	25.0%
About to Elapse	0	0.0%	0	0.0%	Incomplete	75.0%
Incomplete	1	25.0%	1	25.0%	<b>Total Assignments</b>	<b>4</b>
Elapsed	0	0.0%	0	0.0%	<b>Total Unique Employees</b>	<b>1</b>
Revised	1	25.0%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>
<b>Total Assignments</b>	<b>4</b>	<b>100.0%</b>	<b>4</b>	<b>100.0%</b>		

<u>Knowledge</u>		<u>Capability</u>		<u>Task Status</u>		
Date	Status	Date	Status	Date	Elapse	Status

**Employee Summary - Smith, Jane**

	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>	<u>Combined Status</u>	<u>% of Total Assignments</u>
Complete	2	50.0%	3	75.0%	Complete	25.0%
About to Elapse	0	0.0%	0	0.0%	Incomplete	75.0%
Incomplete	1	25.0%	1	25.0%	<b>Total Assignments</b>	<b>4</b>
Elapsed	0	0.0%	0	0.0%	<b>Total Unique Employees</b>	<b>1</b>
Revised	1	25.0%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>
<b>Total Assignments</b>	<b>4</b>	<b>100.0%</b>	<b>4</b>	<b>100.0%</b>		

Smith, John

Process Set Name\Process Set Name\Process Name (Company Policies)

Process Set Name\Process Set Name\Process Name (Company Policies)\Sub Process Name (First Aid)

Task Name (Comply with Standard First Aid)	---	I	7/6/2007	C	7/6/2007	---	Incomplete
Task Name (Comply with Advanced First Aid)	7/6/2007	C	---	I	7/6/2007	---	Incomplete

Process Set Name\Process Set Name\Process Name (Company Policies)\Sub Process Name (Interpersonal Skills)

Task Name (Conduct a Meeting)	7/6/2007	C	---	I	7/6/2007	---	Incomplete
Task Name (Interact with Co-Workers)	---	I	7/6/2007	C	7/6/2007	---	Incomplete

**Process Summary - Process Set Name\Process Set Name\Process Name (Company Policies)**

	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>	<u>Combined Status</u>	<u>% of Total Assignments</u>
Complete	2	50.0%	2	50.0%	Complete	0.0%
About to Elapse	0	0.0%	0	0.0%	Incomplete	100.0%
Incomplete	2	50.0%	2	50.0%	<b>Total Assignments</b>	<b>4</b>
Elapsed	0	0.0%	0	0.0%	<b>Total Unique Employees</b>	<b>1</b>
Revised	0	0.0%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>
<b>Total Assignments</b>	<b>4</b>	<b>100.0%</b>	<b>4</b>	<b>100.0%</b>		

Knowledge                      Capability                      Task Status  
 Date                      Status                      Date                      Status                      Date                      Elapse                      Status

Employee Summary - Smith, John							
	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>		<u>Combined Status</u>	<u>% of Total Assignments</u>
Complete	2	50.0%	2	50.0%	Complete	0	0.0%
About to Elapse	0	0.0%	0	0.0%	Incomplete	4	100.0%
Incomplete	2	50.0%	2	50.0%	<b>Total Assignments</b>	<b>4</b>	
Elapsed	0	0.0%	0	0.0%	<b>Total Unique Employees</b>	<b>1</b>	
Revised	0	0.0%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>	
<b>Total Assignments</b>	<b>4</b>	<b>100.0%</b>	<b>4</b>	<b>100.0%</b>			

Organization Unit - (Organization Unit Name)							
	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>		<u>Combined Status</u>	<u>% of Total Assignments</u>
Complete	4	50.0%	5	62.5%	Complete	1	12.5%
About to Elapse	0	0.0%	0	0.0%	Incomplete	7	87.5%
Incomplete	3	37.5%	3	37.5%	<b>Total Assignments</b>	<b>8</b>	
Elapsed	0	0.0%	0	0.0%	<b>Total Unique Employees</b>	<b>2</b>	
Revised	1	12.5%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>	
<b>Total Assignments</b>	<b>8</b>	<b>100.0%</b>	<b>8</b>	<b>100.0%</b>			

Organization Unit - (Organization Unit Name)							
	<u>Knowledge</u>	<u>% of Total Assignments</u>	<u>Capability</u>	<u>% of Total Assignments</u>		<u>Combined Status</u>	<u>% of Total Assignments</u>
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About to Elapse	0	0.0%	0	0.0%	Incomplete	7	87.5%
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Revised	1	12.5%	0	0.0%	<b>Total Unique Tasks</b>	<b>4</b>	
<b>Total Assignments</b>	<b>8</b>	<b>100.0%</b>	<b>8</b>	<b>100.0%</b>			